

OFFICE OF THE GENERAL COUNSEL  
Division of Operations-Management

MEMORANDUM OM 12-17(NxGen)

December 7, 2011

To: All Regional Directors, Officers-in-Charge,  
and Resident Officers

From: Anne Purcell, Associate General Counsel

Subject: **Tracking “Hot Topic” Cases**

In order to assist the Agency in responding to frequent inquiries regarding several high profile issues, we are asking Regions to use NxGen “Hot Topics” to identify cases that involve the following issues:

Cessation of Dues Check-Off  
Information Requests for Financial Records  
Post Arbitration Deferral  
Social Media  
Use of Employer e-Mail.

Regions should assign these Hot Topics to appropriate cases handled by the Region from the beginning of FY 2011 to date and prospectively thereafter. We realize that Regions may not be able to identify every case involving these issues for the past year, but we ask Regions to make their best effort to do so. As many of these cases were submitted to the Division of Advice, we recommend that Regions query for cases with HQ Guidance Actions to begin their efforts.

Instructions for assigning a Hot Topic to a case are attached.

As NxGen is an enterprise system, Regions will also be able to identify cases from other Regions that involve the same Hot Topics. This may be useful in outreach efforts and coordination of cases.

We appreciate your assistance. If you have any questions, please contact your AGC or Deputy.

/s/  
A.P.

cc: NLRBU